## SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

(Incorporated in Singapore) (Limited by Guarantee, Charity) UEN 198702670M

## ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

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# P. S. TOH & CO. Public Accountant and CA (Singapore)

#### **GENERAL INFORMATION – 31 DECEMBER 2023**

SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD ('the Church') was formed up in Singapore under the Singapore Companies Act 1967 ('Companies Act'), limited by guarantee. The Church is a Charity under the Charities Act 1994. The registered address of the Church is at 601 Ang Mo Kio Avenue 4 Singapore 569898.

In accordance with the Constitution and for additional disclosure purpose, the Church is limited by its members' guarantee to contribute to the assets of the Church up to S\$1 each in the event of its winding up.

The principal activities of the Church are to propagate and spread the Gospel of Jesus Christ and to assist in the extension of His Kingdom. There have been no significant changes in the nature of this activity during the financial year.

The directors in office at the date of this report are:

### Board of Directors (appointment under Companies Act)

TAN YEE HOA (Chairman) (Appointed on 06/09/2015)
YAP YEW KANG (Appointed on 09/06/2012)
QUEK LAI KOON (Secretary) (Appointed on 01/01/2001)
KOH YONG HONG (Appointed on 09/06/2012)
HO YAP KUAN (Appointed on 01/01/2021)
LOW ENG SIM (Appointed on 24/09/2023)

The corporate secretary in office is YAP WEI XUAN JOEL.

ADRIAN SOON KIM KWEE resigned as a director on 1 September 2023.

Other than the Board of Directors disclosed in the Statement by Board of Directors that hold the responsibility under the Companies Act, the directors or other appointed persons also assume responsibility for the charitable purposes of the Church as follows:

Governing Board (Internal management appointment), as at 31/12/2023 except as otherwise indicated:

**Elders** : Quek Lai Koon

Chan Ee Wern Evan Yap Yew Kang Chan Ee Pin Edwin Low Eng Sim

**Deacons** : Tan Yee Hoa

Tui Cheng Teck Yap Chee Chiang Koh Yong Hong Jacky Chua Jie Qi Saw Guan Chye Paddy

**Treasurer** : Ada Koh Yuling

<u>Church workers</u> : Chan Ee Wern Evan

Choa Chang Loong Ngoh Sai Hiang Lu Siaw Wei Nyeo Hon

### SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

(Incorporated in Singapore, Limited by Guarantee, Charity)

Registration No. 198702670M .....cont'd

The members that fill in a post in the management are to be elected from General Meeting annually or be appointed with the authorization of the directors, except that the honorary treasurer and the chairman have to be elected every 2 and 3 years respectively.

For additional disclosure purpose, relationships in the above offices comprise:

Relationship

Elder : Chan Ee Wern Evan Sibling Elder : Chan Ee Pin Edwin Sibling

These financial statements of the Church for the financial year ended 31 December 2023 were authorized for issue in accordance with a resolution of the directors on 25 April 2024.

The financial statements of the Church for the financial year ended 31 December 2023 were prepared according to Charities Accounting Standard (CAS).

#### Additional disclosures:

The directors appointed in the Board of Directors and treasurer are all experienced in managing a Church and their professions are:

DirectorsProfessionYAP YEW KANGDirectorTAN YEE HOABusinessmanQUEK LAI KOONProject managerKOH YONG HONGProcurement manager

HO YAP KUAN Retired

LOW ENG SIM Senior Principal Acrchitect

Treasurer

Ada Koh Yuling Consultant

- There is no director in the Board of Directors (appointment under Companies Act) that receives remuneration.
- None of the Church's staff receives remuneration of more than S\$100,000 for the current and previous financial year under review.
- There are 14 management meetings of the governing board, comprising 4 council meetings and 10 oversight meetings in 2023. The governing board comprises elders, deacons and church workers of the Church.
- The attendance for 2023 of the following appointed persons at the council meetings are as follows:

#### Attendance at no. of meetings

<u>Elders</u>	:	Quek Lai Koon	4
	•	Chan Ee Wern Evan	4
	:	Yap Yew Kang	4
	:	Chan Ee Pin Edwin	4
	:	Low Eng Sim	4

### Attendance at no. of meetings

<u>Deacons</u>	: : : : :	Tan Yee Hoa Tui Cheng Teck Yap Chee Chiang Koh Yong Hong Jacky Chua Jie Qi Saw Guan Chye Paddy	4 4 3 4 3
<u>Treasurer</u>	:	Ada Koh Yuling	4
Church workers	: : :	Choa Chang Loong Ngoh Sai Hiang Lu Siaw Wei Nyeo Hon	4 4 3 4

• The attendance for 2023 of the following appointed persons at the oversight meetings are as follows:

### Attendance at no. of meetings

Elders	:	Quek Lai Koon	10
	:	Chan Ee Wern Evan	10
	:	Yap Yew Kang	8
	:	Chan Ee Pin Edwin	9
	:	Low Eng Sim	9
Church wor	kers:	Choa Chang Loong	7
	:	Ngoh Sai Hiang	9

- The bankers of the Church are CIMB, OCBC and Maybank. The Church does not have any formal appointment of lawyer or investment advisor.
- Liquidity indicatives:

	2023 S\$	2022 S\$
Total assets less property, plant and equipment Annual operating expenditures Ratio of liquid funds to annual operating expenditures	2,596,033 409,555 6.3	2,457,750 421,502 5.8

#### STATEMENT BY DIRECTORS

The directors present their annual report to the members together with the audited financial statements of the Church for the financial year ended 31 December 2023.

#### 1. Opinion of the directors

In the opinion of the directors,

- a) the accompanying statements of financial activities, statement of financial position and statement of cash flows together with the notes thereto shown in pages 7 to 21, are drawn up so as to give a true and fair view of the financial activities relating to incoming and expended resources and the reconciliation of funds, the financial position and the cash flows of SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD as at 31 December 2023.
- b) at the date of this statement there are reasonable grounds to believe that SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD will be able to pay its debts as and when they fall due.

#### 2. Directors

The directors of the Church in office at the date of this statement are:

TAN YEE HOA (Chairman)
YAP YEW KANG
QUEK LAI KOON (Secretary)
KOH YONG HONG
HO YAP KUAN
LOW ENG SIM

ADRIAN SOON KIM KWEE resigned on 1 September 2023.

LOW ENG SIM was appointed as a director on 24 September 2023.

#### ON BEHALF OF THE DIRECTORS

TAN YEE HOA DIRECTOR	QUEK LAI KOON DIRECTOR	

Dated this: 25 April 2024

#### SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

#### INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

### Report on the Audit of the Financial Statements

#### **Opinion**

We have audited the financial statements of SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD ('the Church'), which comprise the statement of financial position as at 31 December 2023, and the statements of financial activities and statement of cash flows for the year then ended, and notes to the financial statements, including material accounting policy information.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Singapore Companies Act 1967 ('the Act'), the Charities Act 1994 and other relevant regulations ('the Charities Act and Regulations') and Charities Accounting Standard ('CAS'), so as to give a true and fair view of the financial position of the Church as at 31 December 2023 and of the financial activities relating to incoming and expended resources and the reconciliation of funds, and cash flows of the Church for the year ended on that date.

#### Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ('SSA'). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Church in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Other Information

Management is responsible for the other information. The other information comprises the General Information and Statement by Directors set out on pages 1 to 4, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Act, the Charities Act and Regulations and CAS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition; and transactions are properly authorized and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Church or to cease operations, or has no realistic alternative but to do so.

Those charged with governance comprises the directors. Their responsibilities include overseeing the Church's financial reporting process.

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#### SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

#### INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD .....cont'd

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design
  and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to
  provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for
  one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the
  override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate
  in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal
  control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and
  whether the financial statements represent the underlying transactions and events in a manner that achieves fair
  presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Church have been properly kept in accordance with the provisions of the Act and the Charities Act and Regulations.

P. S. TOH & CO Public Accountant and Chartered Accountants

Singapore: 25 April 2024

Registration No. 198702670M

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

		Unrestrict	ed Funds		
	Ī		Designated		
			Fund		
		General	Duilding	Asset Capitalisation	
	NOTE	Fund	Building Fund	Reserve	Total
	11012	S\$	S\$	S\$	S\$
INCOME	3				
INCOME	ı ı				
Voluntary income		463,536	66,291	-	529,827
Interest income		21,338	-	-	21,338
Other incoming resources	L	1,054	-		1,054
Total Income	L	485,928	66,291	-	552,219
EXPENDITURES	4				
Charitable activities		(405,555)		-	(405,555)
Governance costs		(4,000)	-	-	(4,000)
Amortization for depreciation	L	-	-	(128,088)	(128,088)
Total Expenditures	-	(409,555)	-	(128,088)	(537,643)
Net Income / (Expenditures)		76,373	66,291	(128,088)	14,576
Transfers	11	-	-	-	-
Net movements in funds		76,373	66,291	(128,088)	14,576
RECONCILIATION OF FUNDS					
Total funds brought forward		1,827,707	604,382	2,390,957	4,823,046
Total funds carried forward		1,904,080	670,673	2,262,869	4,837,622

The above notes number indicated are for general fund only. Further details of funds and reserve other than general fund are presented in note 11 to the financial statements.

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## STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022 .....as comparatives for 2023

		Unrestrict	ed Funds		
	ſ		Designated		
			Fund		
		0	De diele e	Asset	
	NOTE	General	Building	Capitalisation	Total
	NOTE	Fund S\$	Fund S\$	Reserve S\$	Total S\$
		Эψ	Эψ	Эφ	Зψ
INCOME	3				
Voluntary income		433,753	58,127	-	491,880
Interest income		9,840	-	-	9,840
Other incoming resources	L	5,011	-	49,958	54,969
Total Income	L	448,604	58,127	49,958	556,689
<u>EXPENDITURES</u>	4				
Charitable activities		(367,544)	(49,958)	-	(417,502)
Governance costs		(4,000)	-	-	(4,000)
Amortization for depreciation		-	-	(128,758)	(128,758)
Total Expenditures	L	(371,544)	(49,958)	(128,758)	(550,260)
Net Income / (Expenditures)		77,060	8,169	(78,800)	6,429
Transfers	11	-	-	-	-
Net movements in funds		77,060	8,169	(78,800)	6,429
RECONCILIATION OF FUNDS					
Total funds brought forward		1,750,647	596,213	2,469,757	4,816,617
Total funds carried forward		1,827,707	604,382	2,390,957	4,823,046

The above notes number indicated are for general fund only. Further details of funds and reserve other than general fund are presented in note 11 to the financial statements.

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### STATEMENT OF FINANCIAL POSITION FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

		NOTE	2023	2022
			S\$	S\$
Nam Comment Assets				
Non-Current Assets Property, plant and equipment		7	2,262,869	2,390,957
Property, plant and equipment	Total non-current assets	,	2,262,869	2,390,957
	rotal non-current assets		2,202,003	2,590,957
Current Assets				
Account receivables		8	17,981	17,784
Fixed deposits		9	1,117,938	1,709,266
Cash and bank balances		9	1,460,114	730,700
	Total current assets		2,596,033	2,457,750
Current Liabilities		40	(04.000)	(05.004)
Account payables	Total current liabilities	10	(21,280) (21,280)	(25,661) (25,661)
	rotal current naplities		(21,200)	(25,001)
	Net current assets		2,574,753	2,432,089
			, ,	, ,
Total assets net of current liabilities			4,837,622	4,823,046
Funds of Charity		4.4		
Unrestricted funds General fund		11	1,904,080	1,827,707
Designated funds			670,673	604,382
Designated funds	Total unrestricted funds		2,574,753	2,432,089
	rotar annostriotoa fantas		2,017,100	2,402,000
Asset capitalisation reserve			2,262,869	2,390,957
·				
Total charity fund			4,837,622	4,823,046

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## STATEMENT OF CASH FLOWS FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

	2023 S\$	2022 S\$
Cash Flows From Operating Activities		
Net income (expenditure) before tax expense	76,373	77,060
Adjustments for:		
Interest income	(21,338)	(9,840)
Operating Cash Flows before Changes in Working Capital	55,035	67,220
Account receivables	5,203	(9,813)
Account payables	(4,381)	9,516
Net Cash Flows from operations	55,857	66,923
Interest received	15,938	7,567
Net Cash Flows From Operating Activities	71,795	74,490
Cash Flows From Investing Activities		
Fixed deposits	591,328	11,928
Purchase of property, plant and equipment	-	(49,958)
Net Cash Flows From (Used in) Investing Activities	591,328	(38,030)
Cash Flows From Financing Activities		
Building fund collections	66,291	58,127
Net Cash Flows From Financing Activities	66,291	58,127
Net increase in cash and cash equivalents	729,414	94,587
Cash and cash equivalents, beginning balance	730,700	636,113
Cash and cash equivalents, ending balance {note 9}	1,460,114	730,700

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#### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

#### 1. BASIS OF PREPARATION

#### 1.1 Basis of accounting

The financial statements of SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD ('the Church') expressed in the functional currency S\$ are prepared in accordance with the provision of the Companies Act 1967 ('the Act'), the Singapore Charities Act 1994 and other relevant regulations ('the Charities Act and Regulations') and Charities Accounting Standard ('CAS') under the historical cost convention unless otherwise disclosed in the respective accounting policies.

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) effected arisen from CAS.

#### 2. ACCOUNTING POLICIES

#### **INCOME**

#### Recognition of income

These are included in the Statement of Financial Activities ('SoFA') when:

- The Church becomes entitled to the income;
- The governing board members are virtually certain they will receive the income; and
- The monetary value can be measured with sufficient reliably.

#### Voluntary income

Collections of voluntary donation nature are only included in the SoFA when the charity has unconditional entitlement to the receipts.

#### Investment income

This such as interest, rent, dividends etc is included in the SoFA when receivable.

### Income with activities with direct costs

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA. The timing of recognition in the SoFA would be when the related activities take effect or when goods or services have been delivered.

#### Gifts in kind

Gifts in kind that are of substantial monetary value and can be estimated with sufficient reliability are accounted for at a reasonable estimate of their value to the Church or the amount actually realized.

#### Donated services and facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the Church is reasonably quantifiable, measurable and material. The value placed on these receipts is the estimated value to the Church of the service or facility received.

#### **EXPENDITURE**

#### Recognition of expenditure

Expenditure shall be recognized and be included in the SoFA to the extent that a liability is incurred or increased without a commensurate increase in assets (i.e. capitalizing in nature) or a reduction in liabilities (ie. switching in nature).

#### Costs relating charitable activities

These include costs of resources applied to meet the charitable objectives (i.e. direct cost nature).

#### **Investment expenses**

Where applicable, these include costs of managing investments, costs related to rental income such as agent commission, investment property maintenance etc.

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#### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

#### **Governance costs**

These include costs of the preparation and examination of statutory accounts, the costs of governing board meetings and cost for any legal advice for the governing board on governance or constitutional matters.

#### Direct costs for fund raising activities

These include costs of resources applied to meet the income generating requirement in fund raising or trade or services. These are recognized matching to income and are recorded gross.

#### **FUNDS**

#### Gross transfers between funds

These are reflected in SoFA according to categories:

- When capital funds are released to an income fund from expendable endowment;
- Where restricted assets have been released and reallocated to unrestricted fund;
- To transfer assets from unrestricted income funds to finance a deficit on a restricted fund;
- To transfer property, plant and equipment from restricted to unrestricted funds when the asset has been purchased from a restricted fund donation but the asset is held for a general and not a restricted purpose.

#### Reconciliation of funds

The net movement of funds represents increase or decrease in resources available for deployment. Where applicable, endowment funds not available to finance expenditure are separately accounted.

#### **ASSETS**

#### **Asset recognition**

Assets are recognized as soon as there is a due right for the Church to establish ownership over which benefits are receivable. Normally based on maturity of the 12-month period from year-end date, assets are presented in the statement of financial position as current and non-current.

### Property, plant and equipment

These are capitalized if they can be used for more than one year and cost at least S\$500 or any amount authorized and approved by the Board. They are valued at cost or, if gifted, at the value of the Church on receipt.

Property, plant and equipment are initially recorded at cost. Expenditure incurred after the property, plant and equipment have been put into operation, such as repairs and maintenance and overhaul costs, is normally charged to the income and expenditure statement in the period in which the costs are incurred.

The useful life and depreciation method and any residual value are reviewed annually to ensure that the method and period of depreciation are consistent with the expected pattern of economic benefits from items of property, plant and equipment. Fully depreciated assets are retained in their respective accounts until they are no longer in use.

Depreciation is computed on a straight-line basis over the estimated useful life of the asset as follows:-

	Years
Leasehold land	30
Leasehold building	28
Kitchen equipment	5
Furniture & fittings	5
Computer & software	3
Other equipment	5

All depreciation is charged to asset capitalisation reserve as detailed in notes 7 and 11.4 to the financial statements.

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### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

#### Trade and other receivables

These are analysed into trade receivables, related party balances, other receivables and prepayment and deposits. Impairment evaluation is made at each year-end date to ensure the carrying value is fairly stated.

#### **LIABILITIES**

#### Liability recognition

Liabilities are recognized as soon as there is a legal or constructive obligation committing the Church to make payment. Normally based on maturity of the 12-month period from year-end date, liabilities are presented in the statement of financial position as current and non-current.

### Trade and other payables

These are analysed into loans and overdrafts, trade payables, related party balances, other payables and accrued expenses. Any loan or other liability pledged with collateral is fully disclosed.

#### 3. ANALYSIS OF INCOME

The followings are for general fund, while those relating to other designated funds are in note 11.

### Voluntary income

Analysis	2023 S\$	2022 S\$
Alialysis	34	Зф
Church members' gifts & offerings	463,536	433,753
Interest income		
Interest on fixed deposits	19,183	9,091
Interest incidental to bank balances	2,155	749
	21,338	9,840
Other incoming resources		
Special Employment Credit	310	1,489
Wage Credit	-	3,228
Other Income - CTO	734	294
Miscellaneous	10	<u>-</u>
	1,054	5,011

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## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

#### 4. ANALYSIS OF EXPENDITURES

The followings are for general fund, while those relating to other designated funds are in note 11.

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<u>onuntable astivities</u>	Note	2023	2022 S\$
Analysis		S\$	<b>5</b> \$
Bank charges		294	255
Church activities		354	150
Church ministry	4.1	53,136	41,698
Church retreat	4.2	8,145	-
Employee benefits expense	4.3	247,682	239,205
Food & refreshment		2,927	2,967
Gospel campaign, ministry and others		-	1,962
Gifts to needy members and helpers		8,100	7,150
Insurance		397	452
Maintenance of worship place		34,829	30,868
Printing & stationery		735	799
Rental of copier	4.4	1,555	1,541
Speakers' fees		2,850	2,400
Sundry expenses		1,079	1,432
Theological education support		24,000	24,000
Telecommunications		1,372	1,361
Water & electricity		15,420	9,453
Worship expenses (bread for Holy Communion)		2,680	1,851
	<u> </u>	405,555	367,544

#### 4.1 Church ministry

. Ondromministry	2023 S\$	2022 S\$
Elder ministry Timothy Fellowship	1,914 2,143	2,353 473
Enoch Fellowship Music ministry Andrew Fellowship Paul Fellowship	2,016 738 305 1,200	1,476 196 -
Communication ministry Christian Education (Sunday School)	110 2,375	1,050 160 1,593
Christian Education Support Mission ministry *	4,180 38,155 53,136	9,539 24,858 41,698

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## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

* Mission ministry	2023 S\$	3	2022 \$\$	
MISSION MINISTY				
Support for Sun Zhichun		3,825	3,278	
Arunothai Church		3,600	3,600	
Christian Renewal Mission		2,500	2,500	
CNEC - Yunnan Church		2,604	2,604	
CNEC - Myanmar site		4,090	4,090	
Gifts to Cambodia Ministry Support		1,500	-	
Skudai Joy Gospel Chapel		7,500	7,200	
Good Friday and Outreach Programme		7,889	1,566	
Mission Trip		4,647	-	
Bank charges		-	20	
		38,155	24,858	
4.2 Church retreat  2023	Receipts S\$	Expenditure S\$	Net expenses S\$	
Church retreat	(28,078)	36,223	8,145	=
Church retreat = There is no church retreat for 2022.	(28,078)	36,223	8,145	=
<del>-</del>	(28,078)	36,223	8,145	=
There is no church retreat for 2022.		36,223 2023	8,145 2022	=
There is no church retreat for 2022.				=
There is no church retreat for 2022.		2023	2022	=
There is no church retreat for 2022.  4.3 Employee benefits expense		2023 S\$	2022 S\$	=
There is no church retreat for 2022.  4.3 Employee benefits expense  Salaries & bonuses		2023 S\$ 212,940	2022 S\$ 205,660	=
There is no church retreat for 2022.  4.3 Employee benefits expense  Salaries & bonuses CPF		2023 S\$ 212,940 31,457	2022 S\$ 205,660 29,532	=
There is no church retreat for 2022.  4.3 Employee benefits expense  Salaries & bonuses CPF		2023 S\$ 212,940 31,457 1,200	2022 \$\$ 205,660 29,532 1,200	

Further relevant disclosures are in notes 5 and 12 to the financial statements.

### 4.4 Rental of copier

SDL

This is under operating lease and the commitment is S\$130.80 per month till 31st December 2024.

491 247,682

239,205

Registration No. 198702670M

#### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

<u>Governance costs</u> Analysis	2023 S\$	2022 S\$
Audit fee	4,000	4,000

There are no annual meeting expenses for the year as notices are sent out via email. There is no secretarial fee for the year as the Church is able to obtain free service from a lawyer.

Governance costs are charged to general fund as deemed appropriate by the directors.

#### 5. DETAILS OF CERTAIN ITEMS OF EXPENDITURES

No items of expenditure in the financial statements are subject to further disclosure of details, except for the below stated:

#### Board of directors / Governing board member expenses

No one in the board of directors (appointment under Companies Act) receives any remuneration as a director from the Church.

The governing board comprises internally appointed persons that assume responsibility in the management and governance of the Church. These appointed persons include those who are also appointed as directors in the board of directors. Relevant disclosures relating to certain expenditures of the Church are as follow:

	2023	2022
Number of directors who were paid expenses	Nil	Nil
Number of appointed persons assuming		
charitable responsibility who were paid expenses	One	One
Nature of expenses	Remuneration	Remuneration
Total amount paid	S\$69,345	S\$66,978

The Church has 5 (2022: 5) employees of which 1 (2022: 1) is also the key management personnel of the Church {note 12.1}.

Disclosures for key management compensation are also detailed in note 4.3 and note 12.1 to the financial statements.

#### 6. EMPLOYEE BENEFITS

There is no further analysis based on relevance as the disclosures in note 4.3, note 5 and note 12.1 to the financial statements are complete.

## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

7. PROPE	ERTY, PLANT AND EQUIPMENT				
		As at		Disposal /	As at
		01.01.23	Addition	Write-off	31.12.23
		S\$	S\$	S\$	S\$
<u>At cost</u>					
	old land	1,707,720	-	-	1,707,720
	old building	1,691,085	-	-	1,691,085
	equipment	8,742	-	-	8,742
	e & fittings	249,264	-	-	249,264
•	ter & software	5,816	-	-	5,816
Other e	quipment	22,454	-	-	22,454
		3,685,081	-	-	3,685,081
	ulated depreciation				
	old land	569,240	56,924	-	626,164
	old building	479,794	60,562	-	540,356
	equipment	8,742	<u>-</u>	-	8,742
	re & fittings	209,297	9,992	-	219,289
•	ter & software	5,816	-	-	5,816
Other e	quipment	21,235	610	-	21,845
		1,294,124	128,088	-	1,422,212
				D: 1/	
		As at		Disposal /	As at
		01.01.22	Addition	Write-off	31.12.22
		S\$	S\$	S\$	S\$
At cost	-1.111	4 707 700			4 707 700
	old land	1,707,720	-	-	1,707,720
	old building	1,691,085	-	-	1,691,085
	equipment	8,742	40.050	-	8,742
	e & fittings	199,306	49,958	-	249,264
	ter & software	5,816	-	-	5,816
Other e	quipment	22,454	40.050	-	22,454
A	data d dan ragistian	3,635,123	49,958	-	3,685,081
	<i>ulated depreciation</i> old land	512,316	FG 004		569,240
			56,924	-	•
	old building	419,231	60,563	-	479,794
	equipment	8,742 198,636	10,661	-	8,742 209,297
	re & fittings		10,001	-	
	ter & software quipment	5,816 20,625	610	-	5,816
Other e	quipment		128,758	<u>-</u>	21,235
		1,165,366	120,730	-	1,294,124
Carnii	ng value at	31.12.23	31.12.22		
<u>Carryii</u>	<u>ig value at</u>	\$1.12.23 \$\$			
		24	S\$		
Logod	nold land	1,081,556	1,138,480		
		1,150,729			
	nold building	1,150,729	1,211,291		
	n equipment	-	- 20.067		
	re & fittings	29,975	39,967		
-	uter & software equipment	609	- 1,219		
Other	ayulpill <b>e</b> llt	2 262 869	2 390 957		

2,262,869

2,390,957

Registration No. 198702670M

#### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

### Relevant disclosures:

a. The Church is, together with another church, Bethesda Hall (Ang Mo Kio), jointly committed to lease a premise at 601 Ang Mo Kio Ave 4. This lease is a 30-year extension of the current lease.

This extended lease for 30 years commencing 22 Feb 2013 is obtained from the authority for a total gross land premium of \$\$8.4 million plus 7% GST. Under the sharing arrangement with Bethesda Hall (Ang Mo Kio), the Church is obligated to a 19% of the land lease, i.e. \$\$1,707,720 (inclusive of 7% GST), which is capitalised as leasehold land.

Amounts falling due within one year

- b. The total depreciation of S\$128,088 (2022: S\$128,758) is charged to asset capitalisation reserve {note 11.4}.
- c. Additions for nil (2022: S\$49,958) are backed by asset capitalisation reserve (note 11.5).
- d. The total carrying value of \$\$2,262,869 (2022: \$\$2,390,957) is backed by asset capitalisation reserve {note 11.5}.

#### 8. ACCOUNT RECEIVABLES

	2023	2022
Analysis:	S\$	S\$
Interest receivable	12,344	6,944
Deposit for church retreat	5,000	10,000
Prepayment	637	840
	17,981	17,784
9. CASH AND BANK BALANCES / FIXED DEPOSITS  Analysis	2023 S\$	2022 S\$
Petty cash	221	79
Cash at banks	1,459,893	730,621
Cash and cash equivalents	1,460,114	730,700
Fixed deposits	1,117,938	1,709,266

Fixed deposits bear interest at effective rates in the range of 1% - 3% (2022: 0.35% - 2.2%) p.a. and for a tenor of 12 (2022: 12) months.

#### 10. ACCOUNT PAYABLES

	Amounts falling due within one year	
	2023 2022	
Analysis:	S\$	S\$
Accrued operating expenses	21,280	25,661

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## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

#### 11. FUNDS OF CHARITY

### 11.1 Types of funds held

Fund name	Туре	Purpose and restrictions
General fund	Unrestricted & undesignated fund	For purposes reflective in the name. Transfers are allowed with authorization and approval of the Board and / or approval in General Meeting in accordance with the Constitution of the Church.
Building fund	Unrestricted but designated fund	The purpose of the fund is to raise funds for lease of premise as well as for major building renovation.
Asset capitalisation reserve	Unrestricted but designated fund	The purpose of the fund is for capitalisation of property, plant & equipment acquired.

#### 11.2 Movements in funds

### **Unrestricted & undesignated fund**

General fund	2023 S\$	2022 S\$
Balance b/f	1,827,707	1,750,647
Surplus for the year	76,373	77,060
Balance c/f	1,904,080	1,827,707

- All movements including any transfers are reflected in SoFA (pages 7 to 8).
- Analyses of income and expenditures are detailed in notes 3 to 5 to the financial statements.

### Unrestricted but designated fund

	Designated funds / reserve	Income	Expenditure	Transfer	Designated funds / reserve
	balances b/f				balances c/f
Fund name	S\$	S\$	S\$	S\$	S\$
	1/1/2023	2023	2023	2023	31/12/2023
Building fund	604,382	66,291	-	-	670,673
Asset capitalisation reserve	2,390,957	-	(128,088)	-	2,262,869
Total	2,995,339	66,291	(128,088)	-	2,933,542

Registration No. 198702670M

#### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

	Designated	Income	Expenditure	Transfer	Designated
	funds / reserve				funds / reserve
	balances b/f				balances c/f
Fund name	S\$	S\$	S\$	S\$	S\$
	1/1/2022	2022	2022	2022	31/12/2022
Building fund	596,213	58,127	(49,958)	-	604,382
Asset capitalisation reserve	2,469,757	49,958	(128,758)	-	2,390,957
Total	3,065,970	108,085	(178,716)	-	2,995,339

Designated funds are further analysed in the notes that follow.

#### 11.3 Analysis of income of designated fund

Income for building fund is credited according to specification in collection.

In year 2013, asset capitalisation reserve was arisen from collections or authorized transferred funds for financing specific acquisition of leasehold land and renovation for the Church. Thereafter, expenditures under building fund are capitalised to asset capitalisation reserve as reflected in the financial statements. Depreciation charges belonging to this specific lot of assets according to the estimated useful lives and any identifiable write-off belonging to this lot of assets are charged to the fund. Such is also presented in SoFA.

11.4 Analysis of expenditure of designated fund, including amortisation charge.

#### Building fund

There is no expenditure out from building fund other than capital expenditure incurred for nil (2022: S\$49,958) which was authorised by the directors for approved use.

#### Asset capitalisation reserve

There is only normal amortisation for depreciation of specific assets backed by asset capitalisation reserve. The amortisation for the year is \$\$128,088 (2022: \$\$128,758).

Registration No. 198702670M

## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 2023

11.5 Analysis of asset of	apitalisation reserve.
---------------------------	------------------------

	2023 S\$	2022 S\$
Asset capitalisation reserve		
Balance b/f	2,390,957	2,469,757
Assets acquired out from building fund		
and capitalised {notes 7(c) & 11.4}	-	49,958
Depreciation for year {notes 7(b) & 11.4}	(128,088)	(128,758)
Balance c/f	2,262,869	2,390,957

Assets capitalisation reserve was arisen from collections or authorized transferred funds for financing specific acquisition of leasehold land, renovation and other assets for the Church. Depreciation charges belonging to this specific lot of assets according to the estimated useful lives and any identifiable write-off belonging to this lot of assets are charged to the fund.

#### 12. RELATED PARTIES TRANSACTIONS / BALANCES

#### 12.1 Remuneration

		Amounts paid or benefit value		
Name of key management personnel	Legal authority	2023 S\$	2022 S\$	
Chan Ee Wern Evan	Elder / church worker	69,345	66,978	
Total {note 4.3}	•	69,345	66,978	

#### 12.2 Balances

There are no related party / key management personnel balances as at year-end. There are no balances arisen from loan nature occurred during the year.

We the directors hereby confirm and authorize the following final journals being late adjustments for the financial year ended 31 December 2023:				
			DR SGD	CR SGD
1	General expenses - GST General fund		378.00	378.00
	Being adjustment for wrong posting	g of accounts.		
2	Tithes and offering Cash at bank		50.00	50.00
	Being adjustment for amount wrong	gly taken up.		
SING/ Confin	APORE GOSPEL HALLS (HOKKIEN med By:	I SPEAKING ASSEMBLY) LTD		
	/EE HOA CTOR / CHAIRMAN / ON	QUEK LAI KOON DIRECTOR / SECRETARY / ELDER	ADA KOH Y TREASURE	
Dated	this: 25 April 2024			

FROM: SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

TO: P. S. TOH & CO.

TO:	P. S. TOH & CO.			
We the 31 Dec	directors hereby confirm and author ember 2023:	ize the following the following reclass	ification journals for the	e financial year ended
			DR SGD	CR SGD
1	Printing and stationery Audit fee		200.00	200.00
	Being reclassification of account.			
SINGA Confirm	<b>PORE GOSPEL HALLS (HOKKIEN</b> ned By:	SPEAKING ASSEMBLY) LTD		
	EE HOA TOR / CHAIRMAN / DN	QUEK LAI KOON DIRECTOR / SECRETARY / ELDER	ADA KOH YU TREASURER	
Dated t	his: 25 April 2024			
		- END -		

FROM: SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

TO: P. S. TOH & CO.		
We the undersigned, on behalf of the Bomisstatements for the financial year ended 3	pard of Directors, hereby acknowledge the 1 December 2023 and confirm that there is no	following summary of uncorrected material impact arising:
SUMMARY OF UNCORRECTED	MISSTATEMENTS	
	DR SGD	CR SGD
NIL		
Aggregate impact		
SINGAPORE GOSPEL HALLS (HOKKIEN Confirmed By:	SPEAKING ASSEMBLY) LID	
TAN YEE HOA DIRECTOR / CHAIRMAN / DEACON	QUEK LAI KOON DIRECTOR / SECRETARY / ELDER	ADA KOH YULING TREASURER
Dated this: 25 April 2024		

FROM: SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

## SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD

## TRIAL BALANCE AS AT 1 JANUARY 2024

	DR S\$	CR S\$
Cost/Accumulated Depreciation:		
Computer	5,815.90	5,815.90
Kitchen equipment	8,742.40	8,742.40
Other equipment	22,454.69	21,844.80
Furniture & fittngs	249,264.00	219,288.90
Leasehold building	1,691,085.15	540,356.66
Leasehold land	1,707,720.00	626,164.00
Interest receivable	12,344.37	
Prepayment	636.55	
Deposit	5,000.00	
Cash in hand	220.70	
Cash at banks	1,459,893.11	
Fixed deposits	1,117,937.70	
General fund		1,904,080.02
Asset capitalisation reserve		2,262,869.48
Building fund		670,673.03
Accrued expenses		21,279.38
	6,281,114.57	6,281,114.57

# SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD 601 Ang Mo Kio Avenue 4 Singapore 569898

Date: 25 April 2024

M/s P. S. TOH & CO. Public Accountant and CA (Singapore) 3 Shenton Way #15-08 Shenton House Singapore 068805

#### **Dear Sirs**

This representation letter is provided in connection with your audit of the financial statements of SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD ('the Church') for the financial year ended 31 December 2023 for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with the Singapore Companies Act 1967 ('the Act'), the Singapore Charities Act 1994 and other relevant regulations ('the Charities Act and Regulations') and Charities Accounting Standard ('CAS').

We, the directors and the management, confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

#### Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated 7 February 2024, for the
  preparation of the financial statements in accordance with the Act, the Charities Act and Regulations and, CAS. In
  particular, we confirm that the financial statements are fairly presented in accordance therewith.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of CAS.
- All events subsequent to the date of the financial statements and for which CAS require adjustment or disclosure have been adjusted or disclosed.
- Where applicable, the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to
  the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- We further confirm the followings:
  - Our selection and application of accounting policies are appropriate.
  - All plans or intentions that may materially alter the carrying value or classification of assets and liabilities in the financial statements have been accounted for or disclosed in accordance with CAS.
  - All liabilities, both actual and contingent, have been recorded and, where appropriate, disclosed in accordance with CAS.
  - The entity has satisfactory title to, or control over, all assets disclosed in the financial statements and, where appropriate, all liens or encumbrances on these assets have been disclosed in accordance with CAS.
  - We have complied with the aspects of contractual agreements that could have a material effect on the financial statements and instances of non-compliance have been disclosed in accordance with CAS.

## SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD 31 December 2023

Cont'd/....

#### Internal Control

- We acknowledge and understand our responsibility for the design, implementation and maintenance of internal control
  to prevent and detect fraud, which are relevant to the preparation and presentation of financial statements that are free
  from material misstatement, whether due to fraud or error, and believe that the internal control we have maintained is
  adequate for that purpose.
- We have disclosed to you the results of management's assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - (i) Management;
  - (ii) Employees who have significant roles in internal control; or
  - (iii) Others where the fraud could have a material effect on the financial statements; and
- We have disclosed to you our knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- We have disclosed to you all known actual or possible non-compliance with laws and regulations whose effects should be considered when preparing financial statements.

#### Completeness of Information

- All records, documentation, unusual matters of which management is aware, and other information relevant to the audit
  have been made available to you.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially
  misstated as a result of fraud.
- We the directors and those charged with governance believe the effects of uncorrected misstatements are immaterial, individually and in aggregate, to the financial statements as a whole. A summary of such items shall be included in or attached to the written representation.
- We confirm the completeness of the information provided regarding the identification of related parties and the effects
  of related party relationships, all of which are properly and completely accounted and disclosed in the audited financial
  statements in accordance with CAS. Such include the identity, balances and nature and amount of transactions.
- We the directors and those charged with governance believe that all known actual or possible litigation and claims
  whose effects should be considered when preparing the financial statements have been disclosed to the auditor and
  accounted for and disclosed in accordance with CAS.
- Except as otherwise disclosed, we further confirm the followings:
  - There are no key personnel other than the directors and the disclosed persons in office {note 1 to the financial statements}.
  - We have made available to you all books of account and supporting documentation and all minutes of meetings of shareholders and the Board of Directors.
  - We have recorded or disclosed, as appropriate, all liabilities, both actual and contingent, and have disclosed in the notes to the financial statements, where applicable, all guarantees that we have given to third parties.

## SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD 31 December 2023

#### Cont'd/....

- Other than as described in the notes to the financial statements, there have been no events subsequent to period end which require adjustment of or disclosure in the financial statements or notes thereto. We the directors and those charged with governance confirm that all events occurring subsequent to the date of the financial statements and for which CAS requires adjustment or disclosure have been adjusted or disclosed.
- Unless otherwise disclosed in the financial statements, no other claims in connection with litigation have been or are expected to be received or accrued.
- There are no formal or informal compensating balance arrangements with any of our cash and investment accounts. Except as disclosed in the notes to the financial statements, we have no other line of credit arrangements.
- We acknowledge our full responsibility over the full compliance of business laws, rules and regulations that are applicable, which cover income tax, GST, withholding tax, MOM, ACRA, COC etc.
- We confirm our acknowledgement and agreement to the contents stated in the engagement letter.

#### Comparatives

- In respect of all periods referred to in the auditor's opinion, we hereby reaffirm that the written representations previously
  made with the previous auditors with respect to the prior period remain appropriate.
- We authorized for any change in the presentation of financial statements for the financial year under review.

#### Specific Representations

- We confirm that the latest final accounts produced for audit is correct and complete. These are approved by the Board, including the honorary treasurer.
- We confirm that all collections are taken up into account under adequate internal control and there is no loose end to any collection.
- We confirm that control over cash counts and cash payments is effective and in place.
- We confirm that except as otherwise disclosed, there is no netting off of income and expenditure.
- We confirm that disclosure relating to bank balance reserved for mission purpose is correct, complete and authorised.
- We confirm that there is no formal launch or appeal for all designated funds. Hence the directors confirm that all funds held are unrestricted funds, whether designated or undesignated.
- We confirm that there is no loan granted for the year, including any that is disbursed and fully repaid during the same financial year.
- We confirm that IR8A etc. on employee benefits expense are properly administered. The Board of Directors
  acknowledges all responsibility in compliance with laws and in direct clarification with IRAS, CPF and MOM.
- We confirm that all disclosures in the financial statements are authorized, correct, complete and adequate according to the Act, Charities Act and CAS. This includes key management personnel or related party remuneration and benefits.
- We acknowledge that the Board of Directors is at entire responsibility in the compliance of requirement for charities.

## SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD 31 December 2023

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- We confirm that all assets are recoverable at carrying value and there is no omission in liabilities.
- We confirm that there is no subsequent event for disclosure or adjustment to accounts.
- We confirm our due care and diligence in addressing to the requirement in anti-money laundering and countering the financing of terrorism practices. '
- We confirm that there is no police report or investigation by government agencies during the year.
- We confirm that that there is effective control under the directors in respect of anti-money laundering and financing of terrorism practices.

TAN YEE HOA	QUEK LAI KOON	ADA KOH YULING
DIRECTOR / DEACON	DIRECTOR / ELDER	TREASURER

Dated this: 25 April 2024

SINGAPORE GOSPEL HALLS (HOKKIEN SPEAKING ASSEMBLY) LTD